

## Win-E-Mac Superintendent Search Timeline

March 21, 2024 <i>(5:30 pm, Special Meeting)</i>	Planning meeting – Board adopts search timeline, reviews hiring criteria and search procedures
March 22, 2024 – April 14, 2024	MSBA posts opening on websites (MSBA, MASA, EdPost, Revelus), advertises position vacancy, receives applications, and responds to applicants’ inquiries
April 14, 2024	Application Deadline
April 15, 2024 – April TBD, 2024	MSBA reviews applications
April 16, 2024 – April TBD, 2024	Board members review applications
April 19, 2024	MSBA sends finalist recommendations based on applications and hiring criteria to the Board
April 25, 2024 <i>(5:30 pm, Special Meeting)</i>	Board meets to determine finalists, interview questions and procedures
April 29 and May 2, 2024 <i>(5:00 pm and 5:00 pm, Special Meeting)</i>	Board conducts first round of interviews
May 6, 2024 <i>(5:00 pm, Special Meeting)</i>	Board conducts reference checks and holds second round of interviews; Board selects lone finalist and sets negotiations process
July 1, 2024	New superintendent reports to work