

# WIN-E-MAC SCHOOL DISTRICT

**Aaron Cook, Superintendent**

**Casey Reiersen, Principal**

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Win-E-Mac Parents/Guardians,

Our school staff worked diligently to prepare our beautiful school for the upcoming year. We witnessed the excitement in our students at the open house on Wednesday evening. We have many new things in place to give our students the greatest support possible as the year progresses. We want to be as proactive as possible to help have a smooth transition into the new school year. There are a few items I would like to address that will help our office staff.

- If your child's after school plans change you must let the school know by sending a note or email to your child's teacher or our office staff. This is a safety precaution. These changes include but are not limited to the following items.
  - Bussing Changes
  - Early Pick-up
  - Pick-up by other adults
- In the morning students can be dropped off at 7:45 AM. We will have supervision for breakfast or assigned gyms for elementary students. High school students can eat breakfast and go to their locker area. For supervision reasons students must not be dropped off before 7:45 AM.
- Our office staff gets extremely busy towards the end of the day. Please contact our staff before 2:00 PM, or message your students' teacher if you need us to deliver a message to your child.
- If your child arrives late please check them in at the school office.

Thank you for helping our staff and students begin the year with a great start. A family and school commitment to our students helps create the greatest learning environment for all.

-Principal Casey Reiersen



**ISD #2609**